South Coast Conservancy District (SCCD)
Board of Directors
Regular Meeting Minutes
January 20, 2026

1) Location: Purdue University Northwest, Westville Campus, DSAC 1113
2) Call to order: 2:00 PM
3) Attendees
    a) Board Members: Stephen Turner, Jacob Lenson (via telephone), Mike Sakich
    b) Attorney: Colby Barkes
    c) Financial Clerk/Secretary: Cherie Vogel
    d) Operations Manager: Jim Sallee
    e) Midwest Contract Operations (MCO): Nathan Howell
    f) Public: Brendan Fitzgerald, Adam McAlpine
4) December 16, 2025, meeting minutes.
    a) ***Motion:*** Mr. Sakich to approve as submitted; second by Mr. Lenson; motion carried by unanimous vote.
5) McAlpine Consulting
    a) Mr. McAlpine and an updated draft report for determining large wastewater variances. The board requested Mr. McAlpine to make recommendations at the next board meeting in February.
6) Financial Clerk/Secretary
    a) Submitted financial report that included a record of balances sheet.
    b) Submitted Claims
        i) ***Motion:*** Mr. Sakich to approve as submitted; seconded by Mr. Lenson; motion carried by unanimous vote.
    c) Submitted Variance Report with reconciliations.
    d) Provided Resolution #2026- South Coast Conservancy District Resolution Confirming Compensation for the board's approval.
        i) ***Motion:*** Mr. Lenson to approve as submitted; seconded by Mr. Sakich; motion carried by unanimous vote.
    e) Provided information for development of a website for the SCCD. The board requested Ms. Vogel and Mr. Barkes to check on costs to develop and maintain a website. Mr. Sallee was requested to place this under "New Business" on next month's agenda.
7) MCO
    a) Reviewed Monthly Report of Operations (MRO).
    b) Stated that a mixer may be installed this summer within the water tower to help maintain system chlorine residuals.
    c) Mr. Howell stated he will provide Mr. Sallee with contacts to perform maintenance on the generator at the water tower.
8) Attorney
    a) Stated he is attempting to obtain the Town of Westville's cross connection program.
    b) Reported there is no update for the Department of Corrections connection to the Town of Westville's water system.
    c) Suggested the board adopt processes (i.e., maximum time limits) for public comments. The board requested Mr. Barkes to generate recommendations and present them at the next meeting.
        i) ***Motion:*** Mr. Lenson to adopt rules for public comment; seconded by Mr. Sakich; motion carried by unanimous vote.

9) Operations Manager
   a) Reported that the Michiana Oncology Hematology facility is in non-compliance for backflow device testing. The board requested Mr. Barkes to send a letter to the owner with respect to the non-compliance issue.
   b) Reported that the University Village ponds are operating satisfactorily.
   c) Stated the tree and brush removal and cleanup have been completed at the center ponds.
   d) The board requested Mr. Sallee to list on next month's agenda to review variance strategies.
10) Old Business
   a) Mr. Turner stated he will send task calendar to Ms. Vogel and Mr. Barkes for updates.
   b) Mr. Lenson reported that the generator south of PNW's South Drive has been placed on the concrete pad and during the process caused damage to PNW's turf. Mr. Lenson will determine final payout and a hold-out amount if applicable.
11) New Business
   a) Mr. Turner provided a letter from T.P. Orthodontics requesting the board approve the appointment of Mr. Fitzgerald to represent the company.
   b) Next meeting is scheduled for February 17, 2026 @ 2:00 P.M.
12) Meeting Adjourned at 3:50 P.M.

Submitted by Jim Sallee