South Coast Conservancy District (SCCD)
Purdue University Northwest, DSAC 1113
Board of Directors
Regular Meeting Minutes
April 21, 2026

1) Call to order: 2:00 PM
2) Attendees
   a) Board Members: Stephen Turner, Jacob Lenson, Mike Sakich, Brendan Fitzgerald
   b) Attorney: Colby Barkes
   c) Financial Clerk/Secretary: Cherie Vogel
   d) Operations Manager: Jim Sallee
   e) Midwest Contract Operations (MCO): Nathan Howell
   f) McMahon Engineer/Architects: Brenda Wolf, Angelica Illanes
   g) Public: No public present
3) Minutes, March 17, 2026
   a) ***Motion:*** Mr. Sakich to approve as submitted; seconded by Mr. Lenson; motion approved by unanimous vote.
4) Attorney
   a) Lift Station Rehabilitation Project
      i) Sealed bid packets were submitted by McMahon Engineering/Architects from two contractors.
      ii) Attorney opened bids from LGF Plumbing and Gatlin Plumbing and Heating in the amounts of $273,500 and $289,000, respectively.
      iii) Recommended the board close the bids.
         (1) ***Motion:*** Mr. Sakich to close bids; seconded by Mr. Fitzgerald; motion carried by unanimous vote.
      iv) Bids were taken under advisement until next meeting.
5) Financial Clerk/Secretary
   a) Presented financial report.
   b) Submitted claims with signature docket.
      i) ***Motion:*** Mr. Fitzgerald to approve as submitted; seconded by Mr. Lenson; motion carried by unanimous vote.
   c) Submitted variance report. Noted that PNW's meter is malfunctioning which may be causing large water variance. The board requested this be placed on future agendas under MCO until resolved.
6) MCO
   a) Reviewed monthly report of operation.
   b) Advised MCO is working on Consumer Confidence Report.
   c) Mr. Lenson agreed to contact Millies Engineering and Nipco in reference to running a natural gas line to the generator at the west pond within University Village. Mr. Lenson will also inquire about training and startup of generator south of PNW's South Drive.
7) Attorney
   a) Adoption of Future Project Change Order Processes
      i) ***Motion:*** Mr. Lenson to approve change order process via email and to ratify at next meeting as needed; seconded by Mr. Sakich; motion carried by unanimous vote.
   d) Stated the water utility connection between the Dept. of Corrections/Town of Westville will not result in a rate change.
   e) Provided copies of the Town of Westville's cross connection ordinance and stated it is sufficient to ensure the SCCD's system is protected.
   f) Advised a zoom meeting with Jeff Rowe of Baker Tilly will be scheduled on May 19, 2026, at 3:00 PM.
8) Operations Manager
   a) Reported that two homeowners expressed concerns with cleaning debris from the creek within Universite Village. The board requested the Operations Manager to recommend cleanup frequency and compensation.

b) Recommended the board approve Lakeshore Landscaping proposal for pond bank mowing and annual cleanup near west pond electrical structures in the amount of $65.00/hours with a maximum of 14 mowings.
   i) ***Motion:*** Mr. Sakich to approve mowing and cleanup proposal as submitted; seconded by Mr. Mr. Fitzgerald; motion carried by unanimous vote.
c) Recommended the board approve Lakeshore Landscaping proposal for three creek bank herbicide applications in the amount of $1,586.00.
   i) ***Motion:*** Mr. Lenson to approve as submitted; seconded by Mr. Sakich; motion carried by unanimous vote.

9) Old Business
   a) No update referencing development of task calendars.
   b) The board requested the pumping station rehabilitation project remain on agendas until completed.
   c) The board requested item h. iii. remain on the agenda.
10) New Business
   a) The board expressed interest in reviewing a line-of-credit renewal.
   b) Next meeting is scheduled for May 19, 2026 @ 2:00 P.M.
11) Meeting Adjourned at 4:04 P.M.

Submitted by Jim Sallee